

ERASMUS Information Sheet	
Full legal name of institution in English	St. Cyril and St. Methodius University of Veliko Tarnovo
ERASMUS ID code	BG VELIKO 01
Web site	www.uni-vt.bg
Postal address	2, Teodosiy Tarnovski str. 5003 Veliko Tarnovo Tel: +359 62 618 306/268/310 Fax: +359 62 628 023
Country	Bulgaria
Head of the institution	Prof. Hristo Bondzholov, PhD
Official title used in the institution	Rector
<i>ERASMUS institutional coordinator</i>	
First and last name	Assoc. Prof. Dimitar Dimitrov, PhD
Department / Unit	International Relations Office
Title and position in the institution	Vice-rector for International Relations
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<i>ERASMUS administrator in charge of outgoing students</i>	
First and last name	Ms. Daniela Pandulcheva, PhD
Department / Unit	International Relations Office, room 407
Title and position	Administrative for outgoing Erasmus students
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<i>ERASMUS administrator in charge of incoming students</i>	
First and last name	Ms. Milena Simeonova Ms. Marieta Mircheva
Department / Unit	International Relations Office, room 509
Title and position	Administrative for incoming Erasmus students
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<i>ERASMUS administrator in charge of Erasmus teaching staff</i>	
First and last name	Ms. Elena Todorova
Department / Unit	International Relations Office, room 406, 407

Title and position	Administrative for Erasmus teaching staff and administrative staff
Phone:	+359 62 618 268
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<i>ERASMUS administrator in charge of bilateral agreements</i>	
First and last name	Ms. Silviya Hristova
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Title and position	Administrative for bilateral agreements
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Academic Issues	
Academic Calendar 1 st semester/term 2 nd semester/term	October 1 – 15 February 16 February – 30 June
Application Deadlines Semester 1: Semester 2:	July 31 November 30
Required documents for Exchange Application	Application form, Learning agreement European Health Insurance Card. For non-European countries – medical insurance (upon arrival).
Are Application Materials available online (please specify website)	https://erasmus-vtu.bg/en/student-mobility/erasmus-eu-students-studies
Other application requirements (level, language, etc.)	Completed first year at the university.
Language(s) of Instruction Minimum Language Requirements for incoming exchange students	English – B2
Minimum and Maximum course/unit load students can take in one semester/term	Minimum 20, maximum 30 credits.
Cost of living	about 300 € / month
Dormitory	Payment is due during the first week, after arrival. Price – 777 lv./398 euro (150 lv. /77 euro guarantee deposit included in the price) and 916 lv./469 euro (150 lv. /77 euro guarantee deposit included in the price).

	<p>The guarantee deposit will be refunded in the end of the semester in case that there are no damages in the room. Single room; no kitchen; no fridge; one bathroom for several single rooms</p> <p>*For the first semester a deposit amounting to 85 euro should be paid until 15 September, and for the second semester – 85 euro until 31 January. The sum should be transferred to the following bank account: IBAN:BG03TTBB94001526509411; BIC: TTBBBG22; Bank: Societe Generale Експресбанк; Recipient: ССО ЕАД – Sofia – Branch Veliko Tarnovo</p> <p>*In case of change in the prices you will be informed in due time. For the SECOND semester the number of rooms at the dormitory is limited. There are other options of renting a room downtown.</p>